



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

**The Board of Education will meet with
the Principals at 6:00 p.m.**

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
November 4, 2014**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
<i>- The meeting will be adjourned in memory of Dr. Kenneth Venn, retired Assistant Superintendent</i>	
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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	12
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

Superintendent

1.1. <u>Approval of Minutes</u>	13
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

- 2.1. Approval/Ratification of Travel Requests** 23
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Acceptance of Donations** 25
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.3. Approval of Consultants and General Service Providers** 26
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 28
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of September 2014.
- 2.5. Adoption of Resolution No. 1415-12 to Authorize Piggyback on South County Support Services Agency Bid #14005 School Bus** 32
It is recommended that the Board of Education adopt Resolution No. 1415-12 authorizing the procurement of a school bus through piggybacking on the South County Support Services Agency Bid #14005.

Educational Services

- 3.1. Ratification of Agreement with the Law Offices of G. Melissa Hatch** 33
It is recommended that the Board of Education ratify the Agreement with the Law Offices of G. Melissa Hatch for legal services on an as-needed basis for the term of October 22, 2014 through June 30, 2015.

Human Resources/Pupil Services

- 4.1. Personnel, Regular** 39
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Acceptance of Report on Certificated Credentials and Assignments** 41
It is recommended that the Board of Education accept the report on certificated credentials and assignments.
- 4.3. Adoption of Proclamation Endorsing the Great American Smokeout on November 20, 2014** 44
It is recommended that the Board of Education adopt the proclamation endorsing the Great American Smokeout on November 20, 2014.
- 4.4. Adoption of Resolution No. 1415-13 to Eliminate Classified Non-Management Positions** 46
It is recommended that the Board of Education adopt resolution No. 1415-13 to eliminate classified non-management positions.

- E. DISCUSSION AND/OR ACTION ITEMS** 48
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. Chet F. Harritt STEAM Presentation** 49
It is recommended that the Board of Education designate Chet F. Harritt School as a STEAM school.

1.2. <u>Board Legislative Goals for 2015</u>	50
Proposed Board Legislative Goals for 2015 will be presented for Board consideration. Action is at the discretion of the Board.	
Business Services	
2.1. <u>Approval of Monthly Financial Report</u>	53
It is recommended that the Board of Education approve the Monthly Financial Report, as presented.	
2.2. <u>Use of Hill Creek School by Rise City Church</u>	56
This is an information item. Action, if any, is at the discretion of the Board of Education.	
F. BOARD POLICIES AND BYLAWS	57
1.1. <u>Second Reading: Revised BP 1113 – District and School Websites</u>	58
Board Policy 1113 is submitted to the Board for a second reading. The proposed revisions to AR 1113 and new Exhibit 1113 are attached for Board review. It is recommended that the Board of Education approve Board Policy 1113 – District and School Websites.	
G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	64
H. CLOSED SESSION	65
1. <u>Consideration of Student Matter</u> (Ed. Code § 48918)	
- Student #: 1-14	
2. <u>Conference with Labor Negotiator</u> (Gov. Code § 54957.6)	
Purpose: Negotiations	
Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent	
Employee Organization: Santee Teachers Association (STA)	
3. <u>Conference with Labor Negotiator</u> (Gov. Code § 54957.6)	
Purpose: Negotiations	
Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent	
Employee Organization: Classified School Employees Association (CSEA)	
4. <u>Conference with Legal Counsel – Anticipated Litigation</u> (Govt. Code § 54956.9)	
- Two (2) cases	
• Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)	
• 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)	
I. RECONVENE TO PUBLIC SESSION	65
J. ADJOURNMENT	65
Adjourn in memory of Dr. Kenneth Venn.	

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for November 18, 2014, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Fox
___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Presentation of the Colors and Pledge of Allegiance

4. Approval of Agenda for the November 4, 2014 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Leading the Learning in the 21st Century
 - Digital Learning Update

Agenda Item B.

Requests For Use Of Facilities - November 4, 2014						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park PTSA (Fall Carnival)	Entire School	10/25/14	Saturday	8:00 am - 9:30 pm	200 - 500	\$341.75
Carlton Hills PTA (Trunk or Treat)	Upper Parking Area	10/25/14	Saturday	12:00 pm - 3:30 pm	110	
Carlton Oaks ERC - Professional Development Day Girl Scouts Troop # 5335 (Meeting/Event)	Multi-Purpose & Classroom Lunch Area	11/10/14 11/20/14	Monday Thursday	7:00 am - 3:30 pm 4:00 pm - 8:00 pm	22 - 105 100	
Hill Creek ERC - Professional Development Day	Multi-Purpose	11/10/14	Monday	7:00 am - 3:30 pm	105	
Pepper Drive PTA (Harvest Festival)	Classroom & Blacktop	11/15/14	Saturday	8:00 am - 4:00 pm	300 - 400	TBD
PRIDE Academy (Prospect Avenue) CSEA (Ratification) ERC - Professional Development Day	Multi-Purpose Multi-Purpose & Classroom	10/18/14 11/10/14	Saturday Monday	9:30 am - 10:30 am 7:00 am - 3:30 pm	160 6 - 45	
Sycamore Canyon Girl Scouts (Recruitment)	Classroom	11/20/14	Thursday	5:45 pm - 7:15 pm	13 - 20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 10/24/2014
 Month 3 Week 4
 School Week 9

SCHOOL	REGULAR ED														SPECIAL ED								Total All									
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/24/14	10/25/13	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/24/14	10/25/13	# Diff	% Diff	10/24/14	10/17/14	# Diff	
Cajon Park			87	106	118	116	100	119	105	121	108	980	990	-10	-1.0%	4	4	3	5	14	5	6	3	7	51	60	-9	-15.0%	1031	1032	-1	
Carlton Hills	25		76	58	49	48	44	45	40	83	66	534	475	59	12.4%	2	4	2	3	5	2	4	6	4	32	34	-2	-5.9%	566	567	-1	
Carlton Oaks			72	61	88	72	98	87	100	95	96	769	805	-36	-4.5%	2	7	6	5	5	5	5	5	7	47	54	-7	-13.0%	816	815	1	
Chet F. Harritt	24		83	60	60	60	73	49	66	41	50	566	546	20	3.7%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	566	558	8
Hill Creek	24		81	75	79	75	86	76	91	90	68	745	708	37	5.2%	0	2	2	1	3	3	1	0	0	12	11	1	9.1%	757	755	2	
Pepper Drive	5		68	134	100	95	102	99	67	86	68	824	797	27	3.4%	0	0	0	0	0	0	1	5	0	6	9	-3	-33.3%	830	833	-3	
Prospect Ave	24		65	69	82	62	52	57	52	50	47	560	561	-1	-0.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	560	564	-4
Rio Seco			89	112	108	119	83	102	105	98	115	931	941	-10	-1.1%	1	2	7	11	5	8	8	5	9	56	47	9	19.1%	987	985	2	
Sycamore Canyon			49	53	45	55	51	37	40	0	0	330	326	4	1.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	330	330	0
SUBTOTAL	102	0	670	728	729	702	689	671	666	664	618	6239	6149	90	1.5%	9	19	20	25	32	23	25	24	27	204	215	-11	-5.1%	6443	6439	4	
Alternative School			3	1	7	2	4	7	4	2	4	34	39	-5	-12.8%															34	34	0
Santee Success										2	9	11	2	9	450.0%										0	1	-1	-100.0%	11	10	1	
NPS												0	0					1		1			2	3	7	2	5	250.0%	7	7	0	
SUBTOTAL			3	1	7	2	4	7	4	4	13	45	41	4	9.8%	0	0	0	1	0	1	0	2	3	7	3	4	133.3%	52	51	1	
TOTAL	102	0	673	729	736	704	693	678	670	668	631	6284	6190	94	1.5%	9	19	20	26	32	24	25	26	30	211	218	-7	-3.2%	6495	6490	5	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	1031
Carlton Hills	0	0	566
Chet F. Harritt	0	0	566
Hill Creek	0	0	757
Prospect Ave	0	0	560
Sycamore Canyon	43	0	373
Total PK/EAK	43	0	0

Total Enrollment Including PK
6538

Schedule of Upcoming Events

Date	Event
November 10	Professional Day – No School
November 11	Veterans' Day Holiday Schools and Departments Closed
November 13	District Advisory Committee (DAC); 6:00 p.m., at ERC
November 18	Board Meets with Student Representatives; 6:00 p.m. Board Meeting; 7:00 p.m.
November 24-28	Schools Closed for Thanksgiving Holiday District Offices closed November 26-28
December 3	District Facilities/Safety Committee; 3:30 p.m., at ERC
December 8-12	Parent/Teacher Conference Week Schools on Modified Days
December 13-14 December 14-16	California School Boards Association Delegate Assembly California School Boards Association Annual Education Conference
December 16	Board Meeting; 7:00 p.m. Board Organizational Meeting for 2015
December 18	Budget Advisory Committee; 6:00 p.m. at DO Conf. Room
Dec 22 – Jan 5	Schools and Departments Closed for Winter Break
January 5	Students Return from Winter Break
January 8	District Advisory Committee (DAC); 6:00 p.m., at ERC
January 12	Character Education Committee; 4:00 p.m., at DO Conf. Room
January 16	Professional Day – No School
January 22	Communication Committee; 3:30 p.m. at ERC

Report and Presentations Item B.2.

Leading the Learning in the 21st Century

- Digital Learning Update

Prepared by Dr. Stephanie Pierce

November 4, 2014

BACKGROUND:

Tonight Bernard Yeo, Director of Technology, and Dan Prouty, Coordinator of Instructional Technology will present an update of the Santee School District's 1:1 Digital Learning Program. This presentation will include an overview of accomplishments to date as well as next steps.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1. Approval of Minutes
Prepared by Cathy A. Pierce, Ed.D.
November 4, 2014

BACKGROUND:

Presented for Board approval –

- October 21, 2014, regular meeting minutes
- October 21, 2014, special meeting minutes
- October 8, 2014, special meeting minutes
- October 1, 2014. special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 21, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Recording Secretary

2. President Fox invited the audience to recite the District Mission and then invited Cathy Abel, Director of Child Nutrition, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: *Burns*
Second: *El-Hajj*
Vote: *5-0*

<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Ryan</i>	<u><i>Aye</i></u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Live Well San Diego

Marie Brown-Mercadel, San Diego County Health and Human Services Agency Deputy Director presented the District with a proclamation on behalf of the Board of Supervisors for being key collaborative partners. Ms. Brown-Mercandell shared partnering with school districts provides an opportunity to reach children and families throughout San Diego County and sharing best practices and programs that support healthy, safe and thriving students, teachers and families through updated wellness programs, farm-to-cafeteria programs, school gardens, safe routes to schools, disaster preparedness and environmentally conscious buildings.

3. Wellness Policy Update

Karl Christensen, Assistant Superintendent, shared the District's wellness policy was first adopted eight years ago and continues to be refined and monitored as new regulations and requirements are enacted. He mentioned Cathy Abel and John Schweller would be providing the Board with an update on the wellness policy. Ms. Abel would provide some background on the wellness policy, including some of the overarching goals of the policy, and an update on changes to compliant

food requirements. Mr. Schweller would provide an update on Physical Education, and what the District is currently doing, and areas the District may need to consider for the future.

Ms. Abel explained all meals offered by the District's nutrition program are required to meet legal requirements for participation in the National School Meal Programs (NSMP). She shared prior to the new regulations, SB 12 and SB 965 allowed compliant food and beverages to be sold on campus 30 minutes before school to 30 minutes after school. Snacks and beverages served during the school day and in after-school care and enrichment programs also fall under the provisions of SB 12 and SB 965. Rewards, celebrations, or school sponsored activities that include non-compliant food is be limited to once per month; and required class/birthday celebrations to only be planned after lunch. During the school day, only one student organization is allowed to sell up to three food or beverage items per day upon approval of the Governing Board. Such foods and beverages cannot be prepared on campus and cannot be the same as items sold in the food service program that day at that school. On no more than four days during the year, any number of student organizations may sell compliant food and beverages.

Ms. Abel shared the Child Nutrition Department shall continue to seek creative ways, such as staggered lunches, "play first", and creative vending to help eliminate long waits in line, therefore allowing students adequate time to eat, engage in physical activity, and socialize during their lunch period.

She shared nutritional/health education goals include:

- Students in pre K-8 grades will receive nutrition education that provides the knowledge they need to adopt healthy lifestyles;
- Nutrition Education will be integrated into curricular areas and will include developmentally appropriate, participatory activities;
- Promote fruits, vegetables, whole grain products, proteins, low-fat, low-glycemic, and low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices including water consumption and vitamins and minerals;
- Provide a balance between food intake and energy expenditure (physical activity/exercise); links with school meal programs, other school foods, and nutrition-related community services; teaches media literacy with an emphasis on food marketing.
- Training for teachers, staff and parents/guardians;
- Provide parents/guardians nutritional information to support a healthy lifestyle.

It is recommended that elementary school students have a daily supervised recess, preferably outdoors, during which schools would encourage physical activity. The District currently investigates extracurricular physical activity programs, such as physical activity clubs or intramural programs and the Wellness Committee researches activities that meet the needs, interests, and abilities of all students. The focus of the Wellness Committee for 2014-15 includes meeting the new compliant food requirements and continuing with physical education during the school day and after school.

Ms. Abel discussed the new compliance requirements under AB 626, are effective from midnight before to 30 minutes after the school day.

- 200 Calories (a decrease from 250)
- 35% calories from fat and 10% from sat fat & 35% sugar by weight
- Must meet trans-fat and sodium standards
- Have fruit, vegetable, dairy, protein, or whole grain as the first ingredient or have 10% daily value of calcium or potassium or Vitamin D or dietary fiber.
- Fruit-based drinks with no less than 50% fruit juice, no added sweeteners and not bigger than 12 fl. oz.
- Vegetable-based drinks with no less than 50% vegetable juice, no added sweeteners and not bigger than 12 fl. oz.
- Drinking water with no added sweeteners
- Milk – Cow's or goat's 1% fat (unflavored), nonfat (flavored, unflavored)
 - Contain Vitamin A & D
 - Contains more than 25% of the calcium DV per 8 fl. oz.

- No more than 28 grams of total sugar per 8 fl. oz.
- Not bigger than 12fl oz.
- Non-Dairy milk:
 - Nutritionally equivalent to milk
 - No more than 28 grams of total sugar per 8 fl. oz.
 - No more than 5 grams of fat per 8 fl. oz.
 - Not bigger than 12fl oz.

Mr. Schweller discussed the required number of physical education minutes. He shared the District is required to provide a minimum of 200 minutes of physical education every 10 days. He explained the District currently meets this requirement in grades K-6 and exceeds this requirement in grades 7-8. Mr. Schweller showed a video of students partaking in physical education activities.

Mr. Schweller shared the District currently participates in special programs such as Jump Rope for Heart, Punt, Pass and Kick – NFL Play 60, FitnessGram/Presidential Physical Fitness Testing, etc. Some of the sample PE activities include basketball, football, softball, mile run, exercise videos, relay races, soccer, etc.

Physical considerations based on best practices include:

- Certificated PE Teacher at each District School Site
- Teachers attend PE professional development activities for a minimum of 6 hours annually
- Students engage in moderate to vigorous physical activity at least 50% of PE class time
- All students K-8 get 300 minutes minimum of PE every 2 weeks
- Students assessed in mastery of skills and content in PE and results reported on report card each term

He explained the wellness committee's action for PE include:

- Cost analysis of the SPARK Program equipment vs. PE specialist at every school
- Professional Development - visits to schools in Orange and San Diego Counties to observe best practices
- Becoming a *Live Well* partner with Live Well San Diego
- Fit Friendly Worksite - American Heart Association
- Continue to further explore physical education best practices

Member Ryan commended Mrs. Abel and Mr. Schweller for their presentation and their hard work. Member Levens-Craig shared her excitement on seeing implementation of physical education at the elementary level and the creativity in making PE enjoyable for students.

Member Burns inquired if any items would no longer be allowed due to the new guidelines. Mrs. Abel mentioned the majority of the vendors were being creative in the development of their products and very few items were being eliminated.

Member El-Hajj inquired on the impact on the new before/after-school regulations on the District's breakfast program. Mrs. Abel clarified these regulations only apply to items sold outside the National School Meal Program.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were two request to speak cards submitted. President Fox clarified Scott McKinney would not speak but would allot his speaking time to Teresa VanDevere, if needed.

Teresa VanDevere, parent of a 4th grade student, shared attending the iPad distribution orientation at Pepper Drive. Ms. VanDevere shared some concerns that arose from the orientation. She mentioned one of her concerns was equity. Ms. VanDevere mentioned the Principal stressed the school required 80% parent participation before the iPads would be distributed. She explained this would limit students whose parents did not sign the agreement in

receiving the same education as others and believes this is in violation of Brown vs. the Board of Education.

Ms. VanDevere shared research showed various negative effects (i.e., behavioral issues) on children under 12 using iPads. She also mentioned her concern on proper equipment to support usage of the new technology, such as proper seating, desk and seat adjustment, etc. to prevent injuries. Additionally, Ms. VanDevere shared her concern on the amount of time the children use the iPads. She asked that the Board look into her concerns of segregation, equal access, and safety before iPads are distributed to the students.

President Fox thanked Ms. VanDevere for bringing her concerns before the Board of Education.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Approval of Agreement with George Mercer Associates, Inc. for Landscape Design Services for a Grass Field at Pepper Drive School**
- 3.1. **Approval of Memorandum of Understanding between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2014-2015**
- 3.2. **Ratification of Amended Nonpublic School Master Contract with Asepline School for Nonpublic School Services**
- 4.1. **Personnel, Regular**
- 4.2. **Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263**
- 4.3. **Adoption of Proclamation Endorsing Drug Awareness Week, October 23 – 31, 2014**
- 4.4. **Approval of Short Term Positions**
- 4.5. **Approval to Increase Work Hours for Identified Classified Non-Management Position**

Member Burns clarified the Item 3.1. Approval of Memorandum of Understanding between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2014-2015 posed no conflict of interest with his employment at the County Office of Education. He moved approval of Consent Items.

Motion:	Burns	Fox	Aye	Levens-Craig	Aye
Second:	Ryan	Burns	Aye	El-Hajj	Aye
Vote:	5-0	Ryan	Aye		

E. DISCUSSION AND/OR ACTION ITEMS

President Fox invited comments from the public on any item listed under Discussion and/or Action.

1.1. Superintendent's Contract

It was moved and seconded to approve the Superintendent's contract as presented.

Motion:	Ryan	Fox	Aye	Levens-Craig	Aye
Second	Burns	Burns	Aye	El-Hajj	Aye
Vote:	5-0	Ryan	Aye		

2.1. Agreement for Joint Use Partnership with Lakeside AYSO for Development Use of Pepper Drive School Field

Mr. Christensen explained the Board was provided a draft of a Joint Use Agreement with Lakeside AYSO for constructing and using a new grass field at Pepper Drive at the last meeting. The Board provided direction on a few changes to the agreement and the revised agreement was presented. Mr. Christensen shared the revised agreement had been sent to Jim Schilling, the Lakeside AYSO president. Since Mr. Schilling had not responded to the revised agreement, it was being presented for informational purposes only.

He explained the some of the revisions included usage must benefit students attending District schools, coordinating the use of the field through the Santee Sports Council, and giving the District the right to impose reasonable restrictions on the use of the field. After obtaining any additional feedback from the Board and confirming Lakeside AYSO's concurrence with the final draft, the agreement would be brought back for Board action at the November 4th meeting.

Member Ryan asked if the Sports Council was in agreement with the changes and suggested that the Sports Council be named as a third-party on the agreement. Mr. Christensen mentioned he would inquire with legal counsel on the legality of adding the Sports Council as part of the agreement.

3.1. School Calendar for 2015-16

Tim Larson, Assistant Superintendent, opened discussion on the development of the 2015-16 school calendar. Member Burns recalled the Board's discussion on moving the parent conferences earlier in the year for them to serve as a goal setting conference. The Board asked that the calendar align with Grossmont Union High School District's as much as possible while making sure it was in the best interest of our students. Member Burns shared past issues with promotion conflicting with Santana and West Hills High Schools and asked that the District avoid that conflict. Mr. Larson shared following the Calendar Committee meeting, a proposed calendar will return to the Board for approval.

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised BP 1113 – District and School Websites

Board Policy 1113 – District and School Websites was presented to the Board of Education as a First Reading. No action was taken. Board Policy 1113 – District and School Websites will return for a second reading and request for adoption.

G. BOARD COMMUNICATION

Superintendent Pierce shared a copy of the November 10 professional development day schedule. She mentioned the professional development was tailored by subject area and grade span levels, affording teachers great opportunities for collaboration.

Mr. Larson shared the annual mandated employee trainings on: Child Abuse, Safety in the Workplace, Sexual Harassment, Dispensing Medication, Student Accident Reports, Student Wellness, and Blood Borne Pathogens are now available online using Safari Montage. Quizzes that go with the training will be conducted on Edmodo. He shared staff has been very complimentary about this new process.

Member Ryan asked if the District had any additional information on the new bill requiring school districts to provide sick leave to substitute teachers. Mr. Christensen mentioned discussion has been held at various meetings he had attended. He mentioned one concern was not being able to track substitutes' time at other districts. The current payroll system is not conducive to tracking that data. However, the new PeopleSoft system will have that capability. Member Burns mentioned the California Teachers Association has stressed their concern about it not being the business of a district if they are subbing at another district. They feel it is a violation of their privacy to have Districts share when they call in sick or are out for any other personal matter. Member Ryan shared legislation should be passed to make school districts exempt.

Member Ryan mentioned attending a meeting and hearing a presentation on the San Diego County Report Card on Children and Families. Member Ryan mentioned the data was presented for a specific school district and broken down by specific indicator. Member Ryan suggested the District obtain a copy of the District's data as this it would be very beneficial.

Member Levens-Craig shared the Salute to Teachers event was very exciting. She shared her presentation at the Chamber of Commerce meeting on what elementary schools are doing to prepare students to be college and career ready was very successful. Member Levens-Craig shared pictures of Chet F. Harritt students on their field trip to Qualcomm's Thinkabit Lab and the different projects students were able to create.

Member Burns shared attending the Character Education committee meeting. He mentioned one of the questions that arose at the meeting was the charge of the committee. Member Burns suggested that the Board discuss what the charge of the committees will be prior to holding the meeting. Member Levens-Craig agreed each committee should be made aware what is expected of them. Member Burns suggested the committee members should receive an email on behalf of the Board and Superintendent thanking them for their participation and detailing the committee's charge for the year, the expected end result, and how they correlate to the District's mission and strategic plan.

H. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
3. Conference with Legal Counsel - Anticipated Litigation (Gov't Code § 54956.9)
- Two Cases
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
4. Public Employee Performance Evaluation (Govt Section § 54957)
Superintendent

The Board entered closed session at 8:30 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:00 p.m. No action was reported.

J. ADJOURNMENT

The October 21, 2014 regular meeting adjourned at 10:00 p.m.

Barbara Ryan, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 21, 2014
MINUTES

District Office Conference Room
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Dianne El-Hajj, Member
Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. CLOSED SESSION

The Board entered closed session for the following:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
3. **Conference with Legal Counsel – Anticipated Litigation** (Govt. Code § 54956.9)
- Two (2) cases
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
4. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session. No action was taken. The October 21, 2014 meeting was adjourned.

Barbara Ryan, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 8, 2014
MINUTES

Members of the Santee School District Board of Education attended the Santee City Council Meeting held on:

Date: October 8, 2014
Time: 7:00 p.m.
Place: City Council Chamber
10601 Magnolia Avenue, Bldg 2
Santee, California 92071

Members present:

Ken Fox, President
Dustin Burns, Vice President
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services

Members of the Board of Education attended in interest of the following business transacted at the City Council meeting:

5. **(A) Request for authorization to consider an application (PA 2014-9) for a General Plan Amendment to change the land use designation and zone base district from the "Park/Open Space" land use designation and the "Park/Open Space" zone to the "General Commercial" land use designation and zone over a five-acre property located at the southeast corner of Mission Gorge Road and Cottonwood Avenue. Applicant: Santee School District. (Continued from 9/10/14) (Relates to Item 5B)**

Recommendation: Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map, as requested by the Applicant.

5. **(B) Request for authorization to consider an application for a general plan amendment to change the land use designation from the "Public" to the "R-7 Medium Density Residential" land use designation and to change the "Park/Open Space" zone to the "Medium Density Residential (R-7)" zone over an undeveloped 11.39-acre property located on the north side of Prospect Avenue, West of Fanita Drive. Applicant: M. Grant Real Estate Incorporated, Case File PA 2014-08. (Continued from 9/10/14) (Relates to Item 5A)**

Recommendation: Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map, as requested by the Applicant.

ADJOURNMENT

No action was taken by the Santee School District Board of Education. The special meeting of October 8, 2014 was adjourned.

Barbara Ryan, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 1, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, President

Dustin Burns, Vice President

Barbara Ryan, Clerk

Dianne El-Hajj, Member

Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

Tim Larson, Assistant Superintendent, Human Resources/Pupil Services

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. CLOSED SESSION

The Board entered closed session for the following:

1. **Conference with Legal Counsel – Anticipated Litigation (Govt. Code § 54956.9)**

- *Two (2) cases:*

- *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
- *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session. No action was taken. The October 1, 2014 meeting was adjourned.

Barbara Ryan, Clerk

Cathy A. Pierce, Ed.D., Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
November 4, 2014

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$2,898, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - November 4, 2014

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Various, 10/03/14 - 03/12/15	Angelo Benedetto	CH	Transformational Education Nights Series	San Diego	\$0	\$175	Carlton Hills	This series will provide strategies for improving functionality of PLC/ evaluation and assessment.
Tuesday, 10/28/14	Hope Michel	Special Education	Special Education Legal Consortium Academy	Poway	\$0	\$151	Special Education	This consortium will focus on the latest legal trends and updates impacting Special Education.
Wednesday, 10/29/14	Carrie Thompson	CFH	Intervention Training	SDCOE	\$0	\$97	TUPE	The training session will build skills of counselors working with adolescents.
Wednesday, 12/03/14	Tammy Marble	CO	Section 504 of the Rehabilitation Act	SDCOE	\$0	\$65	Carlton Oaks	The workshop will provide instruction on the 504 contract process.
Wed&Fri, 12/10/14 & 12/12/14	Terry Heck Bonnie Jackson Beth Butterfield	PRIDE PRIDE PRIDE	Visible Learning Plus Foundation Series	San Diego	\$0 \$0 \$210	\$190 \$190 \$190	Title I Title I Title I	The series will examine effective instrumental practices to impact student achievement.
Wednesday, 01/14/15	Dr. Cathy Pierce Karl Christensen Tim Larson Dr. Stephanie Pierce Tory Long	Supt Business HR/Pupil Services Educational Servs Business	School Services of California Governor's Budget Workshop	Ontario	\$0 \$0 \$0 \$0 \$0	\$195 \$195 \$195 \$195 \$195	Superintendent's Office Business Services HR / Pupil Services Educational Services Business Services	This workshop will provide information on the Governor's 2015-16 Budget and its impact on education funding.
Tuesday, 01/27/15	Cindi Schulze	PRIDE	Next Generation Science Standards (NGSS) Grade Level Academics	SDCOE	\$0	\$126	Title I	This workshop will provide middle school instructional strategies on NGSS grade level academics.
Thurs-Sat, 02/26/15 - 02/28/15	Dr. Cathy Pierce	Supt	AASA National Conference on Education	San Diego	\$0	\$675	Superintendent's Office	The conference provides opportunities for networking and professional development on current and critical leadership / educational issues.
Wednesday, 04/15/15	Andrea Broding Bruce Campbell Adrienne Barker Dianna Danley	SC CO CH RS	Wechsler - Intelligence Scale for Children	El Cajon	\$0 \$0 \$0 \$0	\$16 \$16 \$16 \$16	Special Education Special Education Special Education Special Education	This workshop prepares school psychologists for implementation of the 5th edition of the Wechsler - Intelligence Scale for Children coming out during Fall 2015.
Travel Requests That Require Airfare/Trainfare; Overnight Stay; and/or Travel Outside of the State of California								
(NONE)								

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Dell Flat Screen Computer Monitors (123 at a value of \$100 each) and Network Switches (9 at a value of \$150 each)	\$13,650.00	Organogenesis Inc.	District-wide
Funds to Support the S.T.E.A.M. Program	\$1,000.00	Walmart	Chet F. Harritt
TOTAL DONATIONS RECEIVED	\$14,650.00		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District and authorization granted to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation above is valued at \$14,650.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

Consultant / General Service Provider Report
November 4, 2014

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Kirstin Filizetti	General Service Provider	Psychological Assessment	10/29/14	Not to Exceed \$1,200.00	Pupil Services	Independent Contractor

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period September 1, 2014 through September 30, 2014.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 131 transactions totaling \$16,129.31 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20140901	ABEL,CATHY	CHILD NUTRITION	WM SUPERCENTER #2253	12.42	Catering Food
20140905	ABEL,CATHY	CHILD NUTRITION	ABACOR INC	98.10	Straps for delivery truck
20140908	ABEL,CATHY	CHILD NUTRITION	WWW.NEWEGG.COM	21.85	Grease for Pizza Cutter
20140909	ABEL,CATHY	CHILD NUTRITION	MODERN PROCESS	146.50	Aprons
20140910	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #908	46.36	Office Supplies
20140919	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #1848	76.27	Transport Trolley
20140922	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	115.96	Ink, calculator, office supplies
20140928	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAIRANT STORE	217.46	Pizza Pans
				<u>734.92</u>	
20140909	ALBERT,DIANN L	PRIDE ACADEMY	SMARTNFINAL39810803989	(29.40)	3 totes returned
				<u>(29.40)</u>	
20140903	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	FOOD4LESS #0349	7.42	Supplies for Board meeting
20140904	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	(341.25)	Refund for Supt Pierce's registration to CSBA Annual Education Conference
20140911	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #360081 ONLINEC	24.99	Supplies for Board meeting
20140916	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 8709	10.66	Purchase of certificate frames for Board meeting
20140916	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	10.79	Purchase of certificate frames for Board meeting
20140918	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Registration for Tammy Sholder to attend USD Spotlight on Education
20140918	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Registration for Stephanie Southcott to attend USD Spotlight on Education
20140918	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Registration for Jen Billick to attend USD Spotlight on Education
20140923	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SAN DIEGO COUNTY SUPER	320.00	Salute to Teacher tickets
20140928	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SAN DIEGO COUNTY SUPER	40.00	Salute to Teacher tickets
				<u>267.81</u>	
20140912	AVILA,EVONN	BUSINESS SERVICES	FEA	199.00	2014 Leadership Summit Registration (K. Christensen) [ACSA to reimburse District]
20140914	AVILA,EVONN	BUSINESS SERVICES	CA ASSOC OF SC00 OF 00	715.00	2014 CBO Boot Camp Registration (T. Long)
				<u>914.00</u>	
20140925	BAKER,HOPE	OST PROGRAMS	ALBERTSONS #6727	27.23	OTHER/INSTRUCTIONAL
20140925	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	199.27	OTHER/INSTRUCTIONAL
				<u>226.50</u>	
20140904	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	AMAZON.COM	31.52	Work Uniforms/Clothing - new employee Eric Smith
20140918	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EB BRADLEY-SD	33.36	Maint Supplies for Carlton Hills trophy case. Note: Charge to ASB
20140921	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	NPC*NEW PIG CORP	52.78	55 gal drums for Haz Mat
20140921	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	SO CAL TRUCK ACCESSOR1	106.92	Hardware/Door, Lock Supplies M&O truck
20140924	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	TELSPAN INC	69.00	Webinar Drought Response Outreach Program
20140928	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	IN *NATIONAL SYNTHETIC	(467.64)	Rio Seco Reading Garden - Credit ASB - Artificial Turf
20140928	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	IN *NATIONAL SYNTHETIC	99.90	Rio Seco Reading Garden - Charge ASB Budget - Artificial Turf
				<u>(74.16)</u>	
20140901	BILLICK,JERI	SYCAMORE CANYON	SOUTHWEST AIRLINES	448.40	Airfare for reading conference
20140905	BILLICK,JERI	SYCAMORE CANYON	TARGET 00014852	60.00	Summer reading program raffle prizes
20140905	BILLICK,JERI	SYCAMORE CANYON	JAMBA JUICE #517	20.00	Summer reading program raffle prizes
20140907	BILLICK,JERI	SYCAMORE CANYON	COLDSTONE 20267	25.00	Summer reading program raffle prizes
20140916	BILLICK,JERI	SYCAMORE CANYON	SMARTNFINAL39810803989	155.48	6th grade camp fundraiser
20140919	BILLICK,JERI	SYCAMORE CANYON	BOOKS ARE FUN IVR	72.00	Books for the book room
20140928	BILLICK,JERI	SYCAMORE CANYON	DELL SALES & SERVICE	97.19	Toner cartridge
20140930	BILLICK,JERI	SYCAMORE CANYON	PAYPAL *INIKASMALLE	30.00	Workshop- K. Eveland
20140930	BILLICK,JERI	SYCAMORE CANYON	PAYPAL *INIKASMALLE	30.00	Workshop- J. Billick
				<u>938.07</u>	
20140907	BROGAN-BARANSKI,K	CARLTON OAKS	TEACHERSPAYTEACHERS	33.09	Differentiated close reading passages and history curriculum - common core
20140910	BROGAN-BARANSKI,K	CARLTON OAKS	MICHAELS STORES 3256	98.78	Picture frames for Multi-Purpose Room and Campus-Beautification
20140912	BROGAN-BARANSKI,K	CARLTON OAKS	COSTCO.COM *ONLINE	647.96	New tables for the Multi-Purpose Room
20140916	BROGAN-BARANSKI,K	CARLTON OAKS	REI*GREENWOODHEINEMANN	48.05	Professionals Development Materials for staff
20140917	BROGAN-BARANSKI,K	CARLTON OAKS	PROJECTORLAMPSWORLD	76.98	New projector bulb for classroom projector - Mr. Fox
20140918	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON.COM	69.65	Instructional materials for Resource Specialist - special education
20140919	BROGAN-BARANSKI,K	CARLTON OAKS	LEARNING A-Z	399.80	Digital Instructional materials to support instructional reading levels of children Grades K-3
20140919	BROGAN-BARANSKI,K	CARLTON OAKS	WORDMASTERS	95.00	Word Masters - spelling and vocabulary challenges for 3rd grade
20140921	BROGAN-BARANSKI,K	CARLTON OAKS	MICHAELS STORES 3256	96.33	Picture frames for Multi-Purpose Room and Campus-Beautification
20140921	BROGAN-BARANSKI,K	CARLTON OAKS	COSTCO.COM *ONLINE	1,727.99	New table for school's multipurpose room
20140925	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON.COM	41.59	Instructional material for disabled student
				<u>3,335.22</u>	
20140905	GRIFFIN,DEBRA	TRANSPORTATION	WAL-MART #1917	177.43	SHOP TOOLS - 1/4 & 3/8 INCH DRIVE SOCKETS AND 3/8 INCH DRIVE FLEX SOCKETS
20140908	GRIFFIN,DEBRA	TRANSPORTATION	SEARS.COM 9300	262.38	REPLACEMENT INFANT SEATS FOR EXPIRED SEATS
				<u>439.81</u>	
20140910	HECK,TERRY	PRIDE ACADEMY	AMAZON MKTPLACE PMTS	94.50	Headphone adapters for Kdg. classes
20140911	HECK,TERRY	PRIDE ACADEMY	AMAZON.COM	279.12	The Next Step in Guided Reading for teachers/LAS
				<u>373.62</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20140903	HICKS,TYLENE	CAJON PARK	WAL-MART #1917	31.43	Pencil Boxes and Markers
20140904	HICKS,TYLENE	CAJON PARK	DISCOUNTMUGS.COM	259.50	Student Incentives
20140910	HICKS,TYLENE	CAJON PARK	WAL-MART #2253	59.08	Lunch Tubs
20140915	HICKS,TYLENE	CAJON PARK	WM SUPERCENTER #2253	71.15	Cleaning Wipes for High Heat Days
20140921	HICKS,TYLENE	CAJON PARK	WAL-MART #1917	17.25	Electrical Plug for the MPR
20140924	HICKS,TYLENE	CAJON PARK	WAL-MART #1917	6.46	Emergency Phone Donation
				444.87	
20140905	HOHIMER,KAREN	HILL CREEK	PARTY CITY	23.94	Incentive prizes
20140916	HOHIMER,KAREN	HILL CREEK	WAL-MART #2253	81.12	Clothing for dress code violations
				105.06	
20140915	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM	174.81	Trade books for writing instruction (Title I)
20140915	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM	95.40	Trade books for writing instruction (Title I)
20140915	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM	87.03	Trade books for writing instruction (Title I)
20140915	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM	81.15	Trade books for writing instruction (Title I)
20140915	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM	14.67	Trade books for writing instruction (Title I)
20140916	HOOKS, TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	41.99	Teacher resource book (Title I)
20140917	HOOKS, TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	39.88	Teacher resource book (Title I)
20140917	HOOKS, TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	39.87	Teacher resource book (Title I)
20140917	HOOKS, TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	79.90	Teacher resource books (Title I)
20140919	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM	52.85	Computer mice for netbooks (General)
20140921	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM	190.49	Teacher resource books for mathematics (Title I)
				898.04	
20140904	JOHNSTON, ANDREW	CHET F. HARRITT	ACT*CALIFORNIANS DEDIC	900.00	2014 California STEM Symposium, Registration for three teachers to attend.
20140918	JOHNSTON, ANDREW	CHET F. HARRITT	ORIENTAL TRADING CO	12.24	Bat Rings for 8th grade History class assignment.
				912.24	
20140928	LINDSAY, JERELYN	CARLTON HILLS	DOLRTREE 3194 00031948	21.60	Frames for award assemblies.
20140930	LINDSAY, JERELYN	CARLTON HILLS	WALMART.COM	166.58	PE equipment for jr. high
				188.18	
20140907	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	10.43	Adapters
20140922	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WWW.SIMPLISAFE.COM	24.99	Security system and alarm monitoring
				35.42	
20140926	MARTIN, SUZANNE	CHET F. HARRITT	LEGO EDUCATION	173.34	2 Field Set Up Kits for the start of our Lego Club Enrichment program. Lottery fund.
20140930	MARTIN, SUZANNE	CHET F. HARRITT	AMAZON.COM	53.29	Coffee pot to be used for parent meetings, ELAC, Principal's Coffee, Breakfast Club, etc. Previous pot no longer functions. General Fund
				226.63	
20140901	MCKINNON, KATHLEEN A	EDUCATIONAL SERVICES	TARGET 00014852	11.84	ERC Admin - Supplies - First Aid
20140911	MCKINNON, KATHLEEN A	EDUCATIONAL SERVICES	ALBERTSONS #6727	12.34	PD - Food - Instructional Leadership Meeting
20140919	MCKINNON, KATHLEEN A	EDUCATIONAL SERVICES	AMAZON.COM	30.44	PD - Common Core Coaching Book
20140924	MCKINNON, KATHLEEN A	EDUCATIONAL SERVICES	SMARTNFINAL39810803989	102.98	PD - Food - Sept/Oct Professional Development Workshops
20140928	MCKINNON, KATHLEEN A	EDUCATIONAL SERVICES	HAWTHORNE EDUCATIONAL	77.40	Split - SpecEd M/M - Testing Protocols (45%)
20140928	MCKINNON, KATHLEEN A	EDUCATIONAL SERVICES	HAWTHORNE EDUCATIONAL	77.40	Split - SpecEd M/S - Testing Protocols (45%)
20140928	MCKINNON, KATHLEEN A	EDUCATIONAL SERVICES	HAWTHORNE EDUCATIONAL	17.20	Split - SpecEd GenEd - Testing Protocols (10%)
				329.60	
20140905	MICHEL, HOPE	SPECIAL EDUCATION	PRO-ACT INC	1,385.00	Pro-ACT training course registration- N. Najjar
				1,385.00	
20140924	MONTLER, BONNER M	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	501.50	Heinmann - Benchmark Assessment System Student Folders (district reading assessment tracking)
				501.50	
20140904	ORTEGA, KAREN	HUMAN RESOURCES	VONS STORE00018978	18.50	Teacher tenure celebration - 9/2/14 Board meeting
20140929	ORTEGA, KAREN	HUMAN RESOURCES	AWARDS BY NAVAJO	4.91	Engraving for retirement belt - M. Cappasola
				23.41	
20140911	PIERCE, CATHY A	SUPERINTENDENT'S OFFICE	MIMIS CAFE 86	24.15	Business lunch
20140924	PIERCE, CATHY A	SUPERINTENDENT'S OFFICE	CONV CTR LOT 306-1150	15.00	Parking fees while attending the 2014 California STEM Symposium
20140925	PIERCE, CATHY A	SUPERINTENDENT'S OFFICE	CHILI'S SANTEE	35.10	Business lunch
				74.25	
20140910	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	PAYPAL *EDTECHTEAM	1,195.00	Travel - Reg. Fees - CRTs/EdTechTeam SD Summit
20140912	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	ASSOC SUPERV AND CURR	69.00	PD - ACSD Online-Only Membership
				1,264.00	
20140915	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	BEST BUY 00001842	150.39	Three VGA adapters (video out) for resource teacher, coordinator of instructional technology, and coordinator of student assessment.
20140921	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	BEST BUY MHT 00011452	99.34	Two additional VGA adapters (video out) for resource teachers.
20140923	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	BEST BUY MHT 00011452	75.59	External Bluetooth keyboard for iPad.
20140924	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	ADOBE SYSTEMS, INC	119.88	One year software subscription to Adobe Photoshop
				445.20	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20140916	REES,TAMMY	PEPPER DRIVE	AMAZON.COM	30.20	4 Mice for computers
20140916	REES,TAMMY	PEPPER DRIVE	AMAZON.COM	113.25	15 Mice for computers
20140917	REES,TAMMY	PEPPER DRIVE	KURDISTAN TAXI	17.00	Taxi transportation for a parent to attend her son's IEP Intake meeting at school. Home to school.
20140917	REES,TAMMY	PEPPER DRIVE	KURDISTAN TAXI	22.00	Taxi transportation for a parent to attend her son's IEP Intake meeting at school. School to home.
20140921	REES,TAMMY	PEPPER DRIVE	AMAZON.COM	98.15	13 Mice for computers
20140928	REES,TAMMY	PEPPER DRIVE	AMAZON.COM	90.60	13 Mice for computers
20140928	REES,TAMMY	PEPPER DRIVE	AMAZON.COM	7.55	1 Mice for a computer
				<u>378.75</u>	
20140904	RIFFEL, MEREDITH	PUPIL SERVICES	WAL-MART #1917	7.25	Baby wipes for R. Habich SDC classes
20140907	RIFFEL, MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	38.00	Bus pass for homeless student
20140910	RIFFEL, MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	24.10	Underpads for Carrie Chadwick class
20140912	RIFFEL, MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	108.00	Bus passes for homeless
20140912	RIFFEL, MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	2.00	Compass card fee - Bus pass homeless
20140921	RIFFEL, MEREDITH	PUPIL SERVICES	TARGET 00014852	31.30	Wipes for Habich and Whittaker SDC classes
20140921	RIFFEL, MEREDITH	PUPIL SERVICES	USPS 05702000734913483	8.85	Postage for DODEA grant docs
20140923	RIFFEL, MEREDITH	PUPIL SERVICES	NORTHERN SPEECH SERVIC	220.97	Expanding Expression Tool Kit for Elyse Starr-LEA Medi-Cal
20140923	RIFFEL, MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	72.00	Bus pass-homeless
20140923	RIFFEL, MEREDITH	PUPIL SERVICES	NORTHERN SPEECH SERVIC	220.97	Expanding Expression Tool Kit for Diane Cartier-LEA Medi-Cal
20140929	RIFFEL, MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	9.86	Bus pass for homeless
20140929	RIFFEL, MEREDITH	PUPIL SERVICES	THEMUSICHOUSE.COM INC.	22.28	Supplies for A. Broding (90%)
20140929	RIFFEL, MEREDITH	PUPIL SERVICES	THEMUSICHOUSE.COM INC.	2.47	Supplies for A. Broding (10%)
				<u>768.05</u>	
20140905	SCHWELLER, JOHN	PUPIL SERVICES	AMAZON.COM	164.14	Two way radios for SDC class
20140905	SCHWELLER, JOHN	PUPIL SERVICES	WPS	178.20	Testing materials for OT
20140911	SCHWELLER, JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	21.46	IPOD cases for M/S SDC students
20140916	SCHWELLER, JOHN	PUPIL SERVICES	APL* ITUNES.COM/BILL	4.99	Ap for Marian Rashap
20140918	SCHWELLER, JOHN	PUPIL SERVICES	PESI INC	189.99	Autism workshop for Andrea Larkin
20140919	SCHWELLER, JOHN	PUPIL SERVICES	PESI INC	189.99	Autism workshop for Stacie Bartfeld
20140928	SCHWELLER, JOHN	PUPIL SERVICES	PAYPAL *CSNOPURCH.	108.13	Materials for district nurse
				<u>856.90</u>	
20140911	SIMPSON, DEBRA	RIO SECO	CPM EDUCATIONAL PROGRA	48.20	Instructional materials for Mrs. A. Boulais and Ms. Harper's class.
				<u>48.20</u>	
20140929	STARKEY, MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	9.65	Replacement battery for Bernards wireless hotspot
				<u>9.65</u>	
20140914	VAIL, LINDA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	107.97	Frames
				<u>107.97</u>	
				<u>16,129.31</u>	

Consent Item D.2.5.
Prepared by Karl Christensen
November 4, 2014

Adoption of Resolution No. 1415-12 to Authorize
Piggyback on South County Support Services Agency
Bid #14005 School Bus

BACKGROUND:

Public Contract Code Section 20118 allows the use of piggybacking on other public agency contracts as long as piggybacking is included as a provision in the original bid. South County Support Services Agency has procured a school bus bid that has a piggyback procurement agreement to purchase school buses at reduced costs.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1415-12 authorizing the procurement of a school bus through piggybacking on to the South County Support Services Agency Bid #14005.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is approximately \$140,000 for a school bus funded through the General Fund. Currently, \$100,000 is budgeted for this item.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.3.1.

Ratification of Agreement with the Law Offices
of G. Melissa Hatch

Prepared by Stephanie Pierce
November 4, 2014

BACKGROUND:

Special education issues arise that create the need for the District to seek legal counsel and/or services. On July 1, 2014 the Board approved an Agreement with Lozano Smith Attorneys at Law to provide comprehensive legal services and training opportunities related to special education matters. Lozano Smith's Attorney, Debbie Cesario, has served as the District's legal counsel since that time.

On October 22, 2014, Ms. Cesario resigned from the Lozano Smith Law Firm and joined the Law Offices of G. Melissa Hatch as a partner. The District would like to continue to retain Ms. Cesario as legal counsel related to on-going special education matters.

RECOMMENDATION:

Administration recommends the Board of Education ratify the Agreement with the Law Offices of G. Melissa Hatch for legal services on an as-needed basis for the term of October 22, 2014 through June 30, 2015. The Agreement with the Law Offices of G. Melissa Hatch is attached.

FISCAL IMPACT:

Per the attached Agreement, the contracted services with the Law Offices of G. Melissa Hatch range from \$100 - \$200 per hour, depending upon services provided. Actual charges will only be applied when services are rendered.

This recommendation supports the following District goal:

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item to provide legal services.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.



LAW OFFICES OF G. MELISSA HATCH

October 24, 2014

Santee School District
Attn: Hope Michel, Director of Special Education
9619 Cuyamaca Street
Santee, CA 92071

Dear Hope:

It is with great pleasure that I introduce Deborah R.G. Cesario as my partner. Debbie and I have known each other and practiced together for many years. Her office will be located in San Diego, and my office will continue to be located in Ventura, California. We will be changing the firm name in the near future and making other changes to ensure that you are provided with excellent and efficient legal services. Together with our competent and experienced staff, we anticipate a smooth transition during this process.

This new partnership allows us to pass along our firm's cost savings to the District by way of lower billable rates and reduced or no charge travel fees. We anticipate switching over to a paperless office which will save on paper, printing and faxing charges. Please continue sending communications to our mailing address of 5700 Ralston Street, Suite 210, Ventura, California 93003, facsimile: (888) 873-6596, and email: melissa@melissahatchlaw.com, or reach us by telephone at (805) 639-0090. Debbie can also be reached at (858) 924-2874 or drcesario@yahoo.com.

Attached please find our Agreement for legal services for your consideration. If the Agreement meets with your approval, please place your initial on page 3, your signature on page 4, and provide me with a copy of your signature. We do not require your original signature. Debbie and I will sign the Agreement, and then provide you with a PDF copy of the fully signed agreement. If you require a hard copy, we would be happy to send one to you via mail. Please let us know your preference.

Please join us in welcoming Debbie to our firm, and feel free to contact us with any questions.

Sincerely,

Law Offices of G. Melissa Hatch

Melissa Hatch

Law Offices of G. Melissa Hatch

Deborah R.G. Cesario



LAW OFFICES OF G. MELISSA HATCH

AGREEMENT FOR LEGAL SERVICES

This Agreement is by and between the Santee School District ("Client") and the Law Offices of G. Melissa Hatch, a Professional Corporation ("Attorney").

Attorney's Services

Attorney agrees to provide Client with consulting, representational and legal services pertaining to special education and general student matters, including representation in administrative and judicial proceedings, as requested by Client, or as required by law. This Agreement and Attorney's services do not include appeals of special education or other matters. A separate Agreement will be required for additional legal services.

Attorney shall provide legal services as reasonably required to represent Client in such matters, take reasonable steps to keep Client informed of significant developments, and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation.

Hourly Rates

Client agrees to pay Attorney for services rendered based upon the following rate schedule:

Partners	\$200.00
Associates	\$180.00
Education Consultant	\$150.00
Law Clerk	\$125.00
Paralegal	\$100.00

Attorney shall bill Client for legal services in one-tenth (.10) increments. There is no charge for travel to and from Client's office. If travel to a destination exceeds 60 miles one way, Attorney reserves the right to charge Client Attorney's hourly rate for round

trip travel from Attorney's San Diego Office to the destination, and Client agrees to pay round trip travel that exceeds 60 miles should it be charged.

Costs, Expenses and Other Requirements Applicable to Client

Client agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of Client, including the following:

In-office Photocopying	\$0.10 per page
Facsimile	\$0.50 per page
Scanning	None
Postage	Actual usage
Mileage	IRS mileage rate

Costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis. If Client determines that expert consultation and/or expert witness testimony is necessary, Client shall pay all fees and costs directly to the expert unless Client and Attorney otherwise agree.

Payment for Services

Attorney shall send Client a statement for fees and costs incurred every calendar month. Such statements shall set forth the amount, rate, and description of services provided. Payment by Client against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires Attorney to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that Attorney does maintain such insurance coverage.

Arbitration of All Disputes Including Claims of Malpractice

- A. If a dispute or controversy arises between the Client and Attorney regarding the construction, application or performance of any services under this Agreement, and any claim arising out of or relating to this Agreement or its breach, shall be submitted to binding arbitration upon the written request of one party after the service of that request on the other party. The parties shall

agree upon a neutral and professional arbitrator, or 3-person professional arbitration panel to hear and determine the dispute. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. The arbitration shall be conducted pursuant to the provider's rules. If the parties cannot agree, then the Superior Court of San Diego County shall choose an impartial arbitrator whose decision shall be final and conclusive on all parties. Attorney and Client shall each have the right of discovery in connection with any arbitration proceeding in accordance with Code of Civil Procedure Section 1283.05. The parties shall bear their own legal fees and costs for all claims. The sole and exclusive venue for the arbitration and or any legal dispute shall be San Diego, California.

- B. Notwithstanding subparagraph A above, in any dispute subject to the jurisdiction of the State of California over attorney's fees, charges, costs or expenses, Client has the right to elect arbitration pursuant to the fee arbitration procedures of the State Bar of California, as set forth in California Business and Professions Code Section 6200, *et seq.* Those procedures permit a trial after arbitration, unless the parties agree in writing, after the dispute has arisen, to be bound by the arbitration award. If, after receiving a notice of client's right to arbitrate, Client does not elect to proceed under the State Bar fee arbitration procedures, and file a request for fee arbitration within 30 days, any dispute over fees, charges, costs or expenses, will be resolved by binding arbitration as provided in the previous subparagraph A.

Because each party is giving up a right, Client is encouraged to have an independent lawyer of Client's choice review these arbitration provisions before agreeing to them.

By initialing below, Client and Attorney confirm that they have read and understand subparagraphs A and B above, and voluntarily agree to binding arbitration. In doing so, Client and Attorney voluntarily give up important constitutional rights to trial by judge or jury, as well as rights to appeal. Client is advised that Client has the right to have an independent lawyer of Client's choice review these arbitration provisions, and this entire agreement, prior to initialing this provision or signing this Agreement.

_____ (Client Initial Here) _____ (Attorney Initial Here)

_____ (Attorney Initial Here)

Discharge of Services

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further legal services hereunder after receipt of such notice. Attorney may withdraw its services with Client's consent or as allowed or required by law, upon ten (10) days written notice. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

Term of Agreement

The term of this Agreement is effective October 23, 2014 through June 30, 2015, and may be modified in writing by mutual agreement of Client and Attorney. This agreement shall be terminable by either Attorney or Client upon thirty (30) days written notice.

Santee School District

Law Offices of G. Melissa Hatch,
A Professional Corporation

Karl Christensen, Assistant
Superintendent, Business Services

Melissa Hatch, Attorney and Partner

Date: _____

Date: _____

Law Offices of G. Melissa Hatch,
A Professional Corporation

Deborah R.G. Cesario, Attorney and
Partner

Date: _____

Consent Item D.4.2.

Acceptance of Report on Certificated Credentials and Assignments

Prepared by Tim Larson
November 4, 2014

BACKGROUND:

Education Code Section 44258.9 requires that administration inform the Board of Education annually about any certificated employees who are assigned to perform services not authorized by their credential. Accordingly, all certificated management and non-management employees are legally authorized to serve in their respective 2014-15 assignments. All certificated management, all K-6 classroom teachers, and most upper grade certificated staff, hold the appropriate credentials for their specific assignment. The qualifications regarding upper grade certificated staff requiring additional authorizations beyond their original credentials supported with proper experience and training are summarized below.

Special Authorizations

Listed below by Education Code are the methods approved by CTC to license teachers for instruction in grades K-8:

Education Code Section 44258.7(c) and (d)

Allows twenty (20) full-time teachers with special skills and preparation outside of their credential authorization to be assigned to teach in the area of their special skills for an elective course (a course other than English, Math, Science or Social Studies), provided the assignment is approved by the local Assignment Committee. The Assignment Committee consisting of STA and administrative members; Melanie Hirahara, Allwyn Gazi, Eileen Moreno, and Tim Larson, have approved these assignments.

Education Code Section 44258.1

- a. Allows thirty-one (31) elementary teachers with credentials authorizing instruction in self-contained classrooms to teach in grades five through eight in a middle school, provided that the teacher teaches two or more subjects for two or more periods a day to the same group of students; and
- b. Allows elementary teachers to teach subjects they are already teaching for an additional period or periods at the same grade level for up to 50% of the total teaching assignment.

Education Code Section 44258.3

Allows three (3) teachers holding credentials authorizing them to teach any subject(s) in departmentalized classes in any of grades kindergarten through eighth upon local verification of knowledge of the subject(s) to be taught with the teachers consent.

Teachers are also providing instruction for part of their assignments based on adopted Board resolutions under the following provisions:

Education Code Section 44256(b)

Permits six (6) teachers who have elementary credentials to instruct in departmentalized classes because they have completed twelve semester units, or six upper division or graduate units, in the subject taught. One (1) teacher has two (2) authorizations that allow the teacher to teach two (2) subjects.

Education Code Section 44263

Permits four (4) teachers to instruct in departmentalized classes because they have completed eighteen semester units, or nine upper division or graduate semester units, in the subject taught.

Education Code Section 44865

Allows three (3) teachers to teach in an opportunity and alternative classroom setting.

Education Code Section 44258.2

At this time, there are no teachers having a single subject secondary credential instructing another subject in a departmentalized situation because the teacher has completed twelve semester units, or six upper division or graduate semester units, in the subject taught.

Additionally, teachers are authorized under legal provisions designed to alleviate recruitment constraints:

University Internships

At this time, there are no teachers enrolled at a college or university in a Commission-approved intern program, to be issued University Intern Credentials. These one to two-year programs are administered by California colleges and universities in partnership with local school districts and are designed to provide participants with classroom experience while they complete course work requirements for the preliminary credential. University Intern Credentials authorize the holder to serve, under the supervision of a Commission-approved college or university and the holder's employer, in the area or subject listed on the credential.

Recruitment

Special Education, Math, Science and Bilingual instruction continue to be areas where qualified candidates are scarce. The district works to identify promising candidates who demonstrate a strong potential for success and who will commit to regularly taking the course work needed for their assignment's authorization to obtain the proper credential.

RECOMMENDATION:

It is recommended that the Board of Education accept this annual report of certificated credentials and assignments.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Qualified teachers are the keystone to obtaining student achievement. The required authorizations presented tonight are based upon training and special skills of current staff to support student achievement, according to required Education Codes.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.4.3. Adoption of Proclamation Endorsing the Great American
Smokeout on November 20, 2014

Prepared by Tim Larson
November 4, 2014

BACKGROUND:

A major education goal of the Santee School District is to provide students with the knowledge, skills, and attitudes needed for a drug free life. To support this, the American Cancer Society, Santee Solutions Coalition, and Communities Against Substance Abuse are requesting the Board of Education adopt a proclamation that supports the Great American Smokeout on November 20, 2014. This proclamation is part of our commitment to help educate our students about the effects of Tobacco as part of the Tobacco Use Prevention and Education Grant.

RECOMMENDATION:

It is recommended that the Board of Education adopt the proclamation to promote the Great American Smokeout in support of a healthier Santee Community.

FISCAL IMPACT:

There is no fiscal impact as a result of this proclamation.

STUDENT ACHIEVEMENT:

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community and contributes to academic achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**PROCLAMATION
GREAT AMERICAN SMOKEOUT
November 20, 2014**

WHEREAS, the American Cancer Society encourages all tobacco users to join the Great American Smokeout and quit for at least one day; and

WHEREAS, the American Cancer Society has set aside November 20, 2014 as the Annual Great American Smokeout; and

WHEREAS, the purpose for the observance of the day is to create awareness and draw community attention to the risk tobacco smoking poses to the health, wellbeing and welfare of the human race; and

WHEREAS, the tobacco epidemic kills nearly 6 million people each year; and

WHEREAS, after high blood pressure, tobacco is the biggest contributor to non-communicable diseases, which account for 64% of deaths worldwide; and

WHEREAS, tobacco killed 100 million people in the 20th century; and

WHEREAS, Santee School District is working to promote global understanding and 21st century learning skills for all students;

NOW THEREFORE BE IT PROCLAIMED that the Santee School District hereby recognizes and supports the American Cancer Society's GREAT AMERICAN SMOKEOUT on November 20, 2014 and encourages all citizens in the community who smoke, use chew or dip tobacco, to demonstrate to themselves and to their children that they can quit by joining the Great American Smokeout.

Adopted this 4th Day of November 2014.

Ken Fox, President

Dustin Burns, Vice-President

Barbara Ryan, Clerk

Dianne El-Hajj, Member

Elana Levens-Craig, Member

Dr. Cathy A. Pierce, Superintendent

Consent Item D.4.4.

Adoption of Resolution No. 1415-13 to Eliminate
Classified Non- Management Positions

Prepared by Tim Larson
November 4, 2014

BACKGROUND:

For the last several years, the Out of School Time Programs has reviewed staffing based on enrollment to determine program needs as positions are vacated. At this time, administration has determined that a vacant Out of School Group Lead position is no longer required at the Sycamore Canyon site. Staffing requirements for this site will be fulfilled by creating a new Project SAFE Assistant position.

In addition, administration has determined the need to reduce a 2.0 hour Project SAFE Assistant position at Carlton Oaks School site due to low enrollment. At this time the Out of School Time program is not able to absorb the position and is recommending reducing the position. The current employee will receive a 60-day layoff notification and be placed on the reemployment list.

RECOMMENDATION:

It is recommended that the Board of Education approve the following actions:

- Eliminate one (1) vacant 3.75 hours per day Out of School Time Group Lead position at Sycamore Canyon effective November 5, 2014
- Eliminate one (1) 2.0 hours per day Project SAFE Assistant position at Carlton Oaks effective January 7, 2015

FISCAL IMPACT:

The annual savings by eliminating the vacant 3.75 hours per day Out of School Group Lead position will be \$13,565; and \$8,236 for the 2.0 hours per day Project SAFE position.

The savings will be reflected in the fee-based program budget.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

**SANTEE SCHOOL DISTRICT
Resolution No. 1415-13**

ELIMINATE CLASSIFIED NON-MANAGEMENT POSITIONS

WHEREAS, administration has determined that a classified non-management position currently vacant through attrition will no longer be required; and

WHEREAS, administration has determined that a classified non-management position be eliminated due to low enrollment in a fee-based program; and

WHEREAS, the Governing Board has determined that elimination of the positions are necessary.

NOW, THEREFORE, BE IT RESOLVED that as of the 4th day of November 2014, the Governing Board of Santee School District approved to eliminate the following positions:

- Eliminate one (1) vacant 3.75 hours per day Out of School Time Group Lead position at Sycamore Canyon effective November 5, 2014
- Eliminate one (1) 2.0 hours per day Project SAFE Assistant position at Carlton Oaks effective January 7, 2015

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 4th day of November 2014, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 11/4/14

Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

Discussion and/or Action Item E.1.1. Chet F. Harritt STEAM School Presentation
Prepared by Dr. Cathy Pierce
November 4, 2014

BACKGROUND:

Today's global work force and international economy demands students engage in learning experiences to bridge business and educational goals. To build those global competencies with students, Chet F. Harritt is embracing a deep and purposeful focus in the fields of Science, Technology, Engineering, Art, and Mathematics (STEAM).

Chet F. Harritt School is proud to be implementing curriculum and programs specifically designed to develop students' thinking as innovative problem-solvers and prepare them for STEAM based educational and career pathways. Chet F. Harritt has been working with the University of California's Lawrence Hall of Science, Amplify Learning, Cuyamaca College, Qualcomm, and the United States Navy in the STEAM program development.

The Chet F. Harritt staff will highlight their proposal to become an official STEAM school, along with a new logo and application process.

RECOMMENDATION:

It is recommended the Board of Education designate Chet F. Harritt as a STEAM Magnet School.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Students will benefit from extended enrichment opportunities and special community partnerships.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.

BACKGROUND:

This is the time of the year when the Board reviews their legislative goals in anticipation of the State Legislature beginning to develop legislation and bills that may impact education. Meetings may be scheduled to present Santee School District's Legislative Goals to our State Senator and State Assemblyperson as they begin consideration of legislative bills.

Administration has reviewed the Legislative Goals and Legislative Public Policy Statements and provided recommended revisions that would positively impact instruction and assist in maintaining fiscal solvency. The attached list is presented for Board consideration and direction to produce Board Legislative Goals for 2015 to be shared with local legislators.

Tonight, Member Ryan, the Board's legislative representative, will facilitate any discussion by the Board about the Legislative Goals.

RECOMMENDATION:

It is recommended that the Board review the recommended revisions from Administration and provide any input and/or recommendations to produce Legislative Goals for 2015 which may be presented to legislative representatives for the upcoming legislative session. Action is at the discretion of the Board.

FISCAL IMPACT:

There is no current fiscal impact of this item.

STUDENT ACHIEVEMENT IMPACT:

Any legislation that may come about would have a direct impact in student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.2.



SANTEE SCHOOL DISTRICT
November 4, 2014

Proposed 2015 Legislative Goals

1. ~~Seek legislation to eliminate State deferrals of apportionments and reimburse school districts for costs incurred for short term, cash flow borrowing necessitated by State deferrals.~~
2. Seek legislation for Districts to **allow options for** select alternative oversight provisions for LCAP monitoring.
3. Seek legislation to reform and fully fund the mandated cost requirements for school districts.
4. Seek legislation to ~~augment the LCFF to~~ adequately fund technology, instructional materials, and professional development needs for Common Core State Standards and Smarter Balanced Assessments on an on-going basis.
5. **NEW** – Seek legislation to ensure on going increased funding for LCFF with the pending expiration of Prop 30 temporary taxes.
6. **NEW** – Seek legislation to eliminate any requirements for school districts to limit reserve levels.

Proposed 2015 Public Policies

ACADEMIC INSTRUCTION AND ACHIEVEMENT LEGISLATION

- A-1. Reinstate funding for classroom libraries.
- A-2. Seek legislation that assures 7-8 grade levels in K-8 schools are rated on the Academic Performance Index (API) and Adequate Yearly Progress (AYP) measures compared with other 7-8 schools.
- A-3. Support legislation that would require textbook publishers to provide instructional materials for combination or multi-grade classrooms in grades K-8 prior to State Board approval.
- A-4. Seek or support legislation providing block grant/categorical funds, to allow local school districts to recognize and meet individual needs of all students rather than only those in special programs.

FUNDING LEGISLATION

- B-1. ~~Seek or support legislation providing full funding for the Class Size Reduction Act and the Class Size Reduction Facilities Act; and to seek or support legislation providing full funding for reduced class size at additional grade levels.~~
- B-2. Seek enactment of school finance legislation, which will support legislation that fully funds the Federal Individual with Disabilities Education Act (IDEA) and mandates those funds



SANTEE SCHOOL DISTRICT
November 4, 2014

be allocated proportionately and directly to school districts.

- B-3. Seek legislation to support the retention and full funding of the Proposition 98 school finance formula and other school finance proposals.
- B-4. Seek legislation that supports Level II developer fees for K-8 schools to mitigate the impact of facilities construction and modernization and equalize the funding streams for new school construction for elementary school districts with 7th and 8th grade students to be on the same playing field as high schools.

OTHER FISCAL LEGISLATION

- B-5. Support legislation that would provide funding for school districts to extend the school year and instructional time.
- B-6. Support legislation restoring school facilities coverage under the California Environmental Quality Act (CEQA) to permit the use of the CEQA process to mitigate the impact of development on schools.
- B-7. Support legislation to sunset the assessment of penalties for unused district sites in Santee School District.
- B-8. Support legislation that would lower the margin of approval for local parcel taxes for schools from two-thirds to 55 percent.
- B-9. Seek legislation that would require the Education Code guidelines for certificated and classified Reduction in Service (RIS) notices be suspended when the State implements mid-year budget cuts.
- B-10. Support legislation for declining enrollment school districts based on the highest enrollment during the last three years instead of the prior year.
- B-11. Support legislation that provides maximum flexibility and local control to outsource services when needed.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
November 4, 2014

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period September 1, 2014 through September 30, 2014 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$8,177,632; cash receipts of \$5,147,089; and disbursements of \$5,173,045 are reflected for the period of September 1, through September 30, 2014 resulting in an ending cash balance of \$8,151,676 as of September 30, 2014.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - September

1

CASH REPORT FOR SEPTEMBER

		Actual	Projected*
Beginning Cash Balance as of September 1, 2014		\$8,177,632	\$7,434,433
INCOME			
<hr/>			
A. Local Control Funding Formula			
State Aid	\$ 2,222,888		
Property Taxes	\$ 145,588		
		2,368,476	
B. Federal Income			
Federal Funding	559,839		
		559,839	
C. State Income			
Categorical Funding			
CCSS Funding			
EPA Funding	1,729,628		
		1,729,628	
D. Local Income			
Other Local Income	175,410		
Spec Ed	252,756		
		428,166	
E. Due to/Due from other funds		60,980	
F. Debt Proceeds		-	
TOTAL INCOME		\$5,147,089	\$4,224,659
Beginning Balance Plus Income		\$13,324,721	\$11,659,092
DISBURSEMENTS			
<hr/>			
G. Commercial Warrants	\$ 437,545		
H. Payroll Warrants	3,227,049		
I. Statutory Employee Benefits	294,598		
J. Health & Welfare	218,292		
K. Other Outgo	460,329		
L. Interfund Borrowing Out	535,231		
M. Budget Adjustments	-		
TOTAL DISBURSEMENTS		\$5,173,045	\$4,406,748
Ending Cash Balance as of September 30, 2014		\$8,151,676	\$7,252,343

* Based on Cash Flow Projection at Unaudited Actuals - August 2014

**Budget Revisions
Through September 30, 2014
2014-15 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	10,456,554	1,350,410	11,806,964
Estimated Income	38,846,660	10,956,149	49,802,809
Estimated Expenditures	41,727,020	12,057,873	53,784,893
Change in Fund Balance	(2,880,360)	(1,101,724)	(3,982,084)
Projected Ending Fund Balance	7,576,194	248,686	7,824,880
Less: Restricted Program Carryovers	-	248,686	248,686
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	28,440	-	28,440
Less: Assigned Vacation Carryover	224,718	-	224,718
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,613,547	-	1,613,547
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	5,318,620	-	5,318,620
Fund 17 Projected End of Year Balance	<u>2,885,713</u>	<u>-</u>	<u>2,885,713</u>
Projected Reserves	<u>9,817,880</u>	<u>-</u>	<u>9,817,880</u>
As a % Estimated Expense Total	18.25%		
* Projected Reserve % 2015-16	10.78%		
* Projected Reserve % 2016-17	5.51%		

* Based on Multi-Year Projection at 2014-15 Budget Adoption- June 2014

Discussion and/or Action Item E.2.2. Use of Hill Creek School by Rise City Church
Prepared by Karl Christensen
November 4, 2014

BACKGROUND:

On May 8, 2013, the District entered into an Agreement for Extended Use of Facilities with Rise City Church for use of Hill Creek School on Sundays (“Agreement”) from July 28, 2013 through June 30, 2014. On May 20, 2014, the Agreement was extended for another year allowing use of the school through June 30, 2015.

The current Agreement allows use of the Multi-Purpose Room and up to 5 classrooms (3 are used currently) from 6:00 a.m. to 1:00 p.m. to conduct up to two services. Two services are currently conducted and occur at 9:00 a.m. and 10:45 a.m. Volunteers start setting up at 6:00 a.m. and congregants generally begin arriving around 8:30 a.m. for the first service.

The Pastor of Rise City Church recently reported that the congregation continues to grow and average attendance on Sunday is 285: 190 adults and 95 children. The Pastor inquired about the possibility of adding a 3rd service, most likely on Sunday evening, and extending the Agreement through June 30, 2016. The 3rd service would most likely occur around 5:00 p.m. or 5:30 p.m. thereby extending the use of Hill Creek School on Sunday to an additional 4:00 p.m. to 7:00 p.m. timeframe. The Pastor reported that they are actively looking for a more permanent location but no plans have been solidified.

Administration is seeking direction from the Board of Education on whether to allow Rise City Church to hold a 3rd service; whether to allow use of Hill Creek School on Sunday evening, and whether to extend the Agreement for the 2015-16 school year when it comes up for possible renewal May 2015.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The church currently pays \$560.25 per week, or approximately \$29,000 annually. Adding 3 hours of use each week would increase the amount paid by approximately \$205 to \$250 per week, or \$10,800 to \$13,000 annually.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Cathy A. Pierce, Ed.D.
November 4, 2014

Second Reading: Revised Board Policy 1113
District and School Websites

BACKGROUND:

Revised Board Policy 1113, District and School Websites, is presented to the Board of Education for a second reading and request for approval. The revisions update the Board Policy to current CSBA language, address publishing student photos and student work on the District and/or school websites, and include references to the new Permission to Publish form, Exhibit 1113.

A draft of revised Administrative Regulation 1113 and new Exhibit 1113 are attached for Board review.

RECOMMENDATION:

Revised Board Policy 1113, District and School Websites is presented for a second reading and request for approval.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact to this item.

STUDENT ACHIEVEMENT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.1.1.

DISTRICT AND SCHOOL WEB SITES

To enhance communication with students, parents/guardians, staff, and community members, the Governing Board encourages the Superintendent or designee to develop and maintain the development and ongoing maintenance of district and school web sites. Web sites shall be aligned with the district's plans for communications and media relations. The use of district and school web sites shall support the district's vision and goals and shall be coordinated with other district communications strategies.

The Superintendent or designee may establish design standards for district and school web sites in order to maintain a consistent identity, professional appearance, and ease of use.

~~Design Standards~~

The district's design standards shall address the accessibility of district-sponsored web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.

~~Guidelines for Content~~

The Superintendent or designee shall develop content guidelines for district and school web sites. and shall assign staff to review and approve content prior to posting. These guidelines shall be consistent with law, Board policy, and administrative regulation.

The Superintendent or designee should ensure that copyright laws are not violated in the use of material on district or school web sites.

Staff, students, or other persons may submit materials for web publication to the district or school webmaster who shall ensure that the content adheres to district guidelines and policies.

District and school web sites shall not include content that is obscene, libelous, or slanderous, or which creates a clear and present danger of inciting students to commit unlawful acts, violate school rules, or substantially disrupt the school's orderly operation.

~~Any links to external web sites shall support the educational mission and shall include a disclaimer that the district is not responsible for the content of external web sites.~~

Advertising on district or school web sites may be accepted under the same restrictions and conditions set forth in law, Board policy, and administrative regulations pertaining to advertising in district and school-sponsored publications. (BP 1325)

~~Board policy pertaining to advertising in district and school publications, as specified in BP 1325—Advertising and Promotion, shall also apply to advertising on district and school web sites.~~

Privacy Rights

The Superintendent or designee shall ensure that web site content protects the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on district and school web sites. Telephone numbers and home and email addresses of students and/or their parents/guardians shall not be published on district or school web sites.

Staff members' home addresses or telephone numbers shall not be posted on district or school web sites.

DISTRICT AND SCHOOL WEB SITES (continued)

~~No personal information about students or their parents/guardians, including phone numbers, home address or e-mail addresses, shall be published on a district or school web page. Student directory information shall not be published if parents/guardians have requested that it be withheld.~~

Photographs of individual students and/or student work, may be published, together with their names, except when their parent/guardian has notified the district in writing to not release the student's photograph or work without prior written consent in accordance with BP/AR 5125.1 - Release of Directory Information. (Exhibit 1113)

Photographs of groups of students, such as at a school event, may be published provided that students' names are not included.

~~Photographs of students shall be used only with written permission from the students' parents/guardians.~~

~~District and school web sites shall not post~~The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on district or school web sites without the prior written permission of that individual. (Government Code 3307.5, 6254.21, 6254.24)

No public safety official shall be required as a condition of employment to consent to the posting on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation, or harm to the officer or his/her family. (Government Code 3307.5)

*Legal Reference:*EDUCATION CODE35182.5 *Contracts for advertising*35258 *Internet access to school accountability report cards*48907 *Exercise of free expression; rules and regulations*48950 *Speech and other communication*49061 *Definitions, directory information*49073 *Release of directory information*60048 *Commercial brand names, contracts or logos*GOVERNMENT CODE3307.5 *Publishing identity of public safety officers*6254.21 *Publishing addresses and phone numbers of officials*6254.24 *Definition of public safety official*UNITED STATES CODE, TITLE 17101-1101 *Federal copyright law*UNITED STATES CODE, TITLE 201232g *Federal Family Educational Rights and Privacy Act (FERPA)*CODE OF FEDERAL REGULATIONS, TITLE 16312.1-312.12 *Children's Online Privacy*CODE OF FEDERAL REGULATIONS, TITLE 3499.1-99.67 *Family Educational Rights and Privacy*COURT DECISIONS*Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112**Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37**Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853*

Policy adopted: February 17, 2009

Policy revised:

SANTEE SCHOOL DISTRICT
Santee, California

DISTRICT AND SCHOOL WEB SITES

Content

District and school web sites shall provide current and useful information regarding district programs, activities and operations. Such information shall be appropriate for both internal and external audiences.

The content of web sites may include, but not be limited to, district or school news, district mission and goals, agendas and minutes of Governing Board meetings, policy information, messages from the Board or administrators, information about curriculum and instruction, school calendars, student projects, school clubs and activities, lunch menus, transportation schedules, school map, school handbook, parent conferences, educational resources, links to other educational sites and contacts for further information.

With approval of the principal, individual teachers may create web pages linked to the district or school web site to provide information pertaining to class assignments, expectations, and activities.

Students, staff, or other individuals may not use the district or school web site to provide access to their personal web pages or online services.

The Superintendent or designee shall make the information contained in the School Accountability Report Card accessible on the Internet and shall ensure that such information is updated annually. (Education Code 35258)

Student work may be published on a web site provided that both the student and his/her parent/guardian provide written permission or the work is part of an existing publication such as a newspaper or school newsletter.

Students, staff or other individuals may not use district or school web sites to provide access to their personal web pages or online services.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of materials on district and school web sites. If any copyrighted material is posted on a district or school web site, the web site shall include a notice crediting the original producer of the material and noting how and when permission to reprint the material was granted.

Whenever a district or school web site includes links to external web sites, it shall include a disclaimer that the district is not responsible for the content of external web sites.

Roles and Responsibilities

The district webmaster or designee shall be responsible for the content and publication of the district web site Any employee assigned as a district or school webmaster shall be responsible for the uploading of material to the web site(s) upon approval of the Superintendent or designee. He/she shall ensure consistency of the material with district standards, regularly check links for accuracy and appropriateness, keep the web server free of outdated or unused files, and provide technical assistance as needed to school webmasters.

DISTRICT AND SCHOOL WEB SITES

The Superintendent or designee may assign additional staff members to perform similar duties related to the content and maintenance of the school's web site upon approval of the school principal, to conduct an editorial review of all materials submitted for publication on district or school web sites, and to make corrections as needed in spelling, grammar, or accuracy of content.

The Superintendent or designee shall provide staff development opportunities related to district content guidelines, design standards, and accessibility laws and standards to district communications and technology staff, district and school webmasters, and/or other appropriate staff.

~~The principal or school webmaster shall notify the Superintendent or designee regarding the creating and updating of a school web site.~~

Security

The Superintendent or designee shall establish security procedures for the district's computer network to prevent unauthorized access and changes to district and school web sites. To the extent possible, the host computer(s) shall be in a lockable room with restricted access.

~~The web site host computer shall have security procedures that prohibit unauthorized persons from accessing system-level controls or making changes to web site content.~~



Santee School District Permission to Publish (Including Web Sites and Media)

As part of your child's educational program, he/she may have the opportunity to have work or pictures appear in school or District newsletters, in a community newspaper or magazine, on an official school or District Facebook page, an official school or District webpage, or other school or district endorsed media or publication. This might include the use, reproduction, or publication of photographs, video footage, voice recording, written work, graphics, projects, or podcasts. Prior to publication, all items will be edited and approved by a teacher, site administrator, or District administrator. The use of a student's image, voice, or work will be for the purposes of education and/or promotion of programs by the Santee School District or Santee School District Foundation and District guidelines will be followed. Items placed on an official school or District Facebook or website are publicly available on the World Wide Web.

Santee School District Guidelines:

- Published items may not include a child's phone number, address, or names of other family members.
- Published items may not include any information that indicates the physical location of a student at a given time other than attendance at a particular school or participation in school activities.
- Published items may not contain objectionable material or point directly or indirectly to objectionable material.
- Published items must conform to Board Policy and established District regulations.

Parent/Guardian Permission:

_____ I give my permission to the Santee School District, as the parent/legal guardian of the student named below, for the use, reproduction, and publication of photographs, video footage, voice recordings, written work, graphics, projects, podcasts, or other media of this student or including this student.

_____ I do not give my permission to the Santee School District, as the parent/legal guardian of the student named below, for the use, reproduction, and publication of photographs, video footage, voice recordings, written work, graphics, projects, podcasts, or other media of this student or including this student.

This "Permission to Publish" will remain in effect while the student is enrolled in Santee School District unless revoked by the parent/legal guardian in writing or by completing a new form.

Name of Student: _____ Date: _____

Signature of Parent/Legal Guardian _____

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item G.

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Consideration of Student Matter** (Ed. Code § 48918)
- Student #: 1-14
2. **Conference with Labor Negotiator** (Gov. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Legal Counsel – Anticipated Litigation** (Govt. Code § 54956.9)
- Two (2) Cases:
 - Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Adjourn in Memory of Dr. Ken Venn.